HADLEY AND LEEGOMERY PARISH COUNCIL

Hadley Community Centre, High Street, Hadley, Telford, TF1 5NL.
Telephone/Fax: 01952 245501
Email: Clerk@hadleyleegomery-pc.gov.uk
Website: www.hadleyleegomery-pc.gov.uk

Annual meeting of the Full Council
Tuesday 12th May 2026
Minutes

PRESENT:

Councillor. J. Kaur
Councillor. J. Snell
Councillor. S. Parr
Councillor. S. Younis
Councillor. S. Ali
Councillor. A. Jhawar
Councillor. D. Brown
Councillor. J. Bennett
Councillor. T. King
Councillor. E. Callear
Councillor. A. Benion
Councillor. P. Millward
Councillor. J. Keeble
Councillor. J. Callear
Councillor. C. Hughes

In attendance:

J. Lees – Clerk
R. Cowie – Deputy Clerk
Several members of the public and press.

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C26/001 CHAIRMAN OF THE COUNCIL

(a) To elect a Chairman of the Council.

Cllr S. Ali proposed, Cllr. J. Bennett seconded, eleven for, two abstain to appoint Cllr. A. Jhawar to the position of Chair of the Council..

Cllr A. Jhawar welcomed all to the meeting and gave thanks for his appointment. Cllr A. Jhawar noted all council members are welcome to contribute to the council business.

(b) The Chairman to subscribe a declaration of acceptance of the office of Chairman.

C26/002 VICE-CHAIRMAN OF THE COUNCIL

To elect a Vice-Chairman of the Council

Cllr. J. Bennett proposed, Cllr. J. Keeble seconded, eleven for, two abstain to appoint Cllr. E. Callear to the position of Vice Chair.

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C26/003 APOLOGIES FOR ABSENCE

No Apologies

C26/004 PUBLIC SESSION

A gentleman asked about the closure of Marlborough Road, and what recommendations have come from the consultation. The Clerk replied that this was unknown, but she would attempt to find out.

C26/005 DISCLOSABLE PECUNIARY INTERESTS

Cllr. A. Jhawar- Planning

APPOINTMENT OF COMMITTEES AND ELECTION OF CHAIRMEN AND VICE-CHAIRMEN OF COMMITTEES

C26/006 FINANCE AND GENERAL PURPOSES COMMITTEE

a. **Cllr. E. Callear proposed, Cllr. S. Ali seconded, all in favour for the Finance Committee members to be Cllrs J. Keeble, E. Callear, S. Ali, P. Milward, C. Hughes, J. Callear, J. Bennett, D. Brown, S. Parr, J. Snell, A. Benion**

b. ***To elect a Chairman of the Committee***

Cllr. D. Brown proposed, Cllr. C. Hughes seconded, eleven for , two abstain to elect Cllr. J. Keeble to Chair of Finance Committee

c. ***To elect a Vice-Chairman of the Committee***
Cllr. E. Callear proposed, Cllr. S. Ali seconded, eleven for, two abstain to elect Cllr. P. Milward to the position of Vice Chair.

d To defer Appendix A for the Terms of Reference of Finance and General Purposes Committee to the committee to determine.
Cllr. D. Brown proposed, Cllr. S. Ali seconded, eleven for, two abstain to defer the Terms of Committee to a future meeting.

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C26/007 PARISH EVENTS COMMITTEE

(a) To appoint up to seven members to serve on the Committee, or such other number as the council may decide.
Cllr. J. Bennett proposed, Cllr E. Callear seconded, eleven for, two abstain to appoint Cllrs P. Milward, J. Kaur, s. Younis, c. Hughes, j. Bennett, J. Snell, and J. Callear to the Events Committee.

(b) If desired, to appoint non-councillors to serve on the Committee (see above regarding voting rights of non-councillors)

(c) To elect a Chairman of the Committee
Cllr. S. Ali proposed, Cllr. P, Milward seconded, eleven for, two abstain to elect Cllr S. Younis to Chair of the Events committee.

d) To elect a Vice- Chairman of the committee
Cllr. S. Younis proposed, Cllr. S. Ali seconded, eleven for, two abstain to elect Cllr P. Milward to vice chair of the committee.

e) To defer Appendix B for the Terms of Reference of Parish Events Committee to the committee to determine.
Cllr. J. Keeble proposed, Cllr d. Brown seconded, eleven for, two abstain to defer the Terms of Reference to the Committee.

C26/008 PERSONNEL COMMITTEE

(a) To appoint six members to serve on the Committee, or such other number as the Council may decide (NB – Members of the Personnel Committee may not also sit on the Appeals Committee).
Cllr. E. Callear proposed, Cllr. J. Keeble seconded, eleven for, two abstain to elect Cllrs E. Callear, A. Jhawar, C. Hughes, S. Ali, j. Bennett, D. Brown, T. King to the Personnel committee.

(b) To elect a Chairman of the Committee.
Cllr. E. Callear proposed, Cllr. S. Younis seconded, eleven for, two abstain to elect Cllr. C. Hughes to chair of the Personnel committee.

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C26/09 APPEALS COMMITTEE

(a) To appoint six members to serve on the Committee, or such other number as the Council may decide (NB – Members of the Appeals Committee may not also sit on the Personnel Committee).
Cllr. E. Callear proposed, Cllr. J. Bennett seconded, eleven in favour two abstain to elect Cllrs P. Milward, J. Callear, j. Kaur, S. Younis, j. Snell, J. Keeble to the appeals committee.

(b) To elect a Chairman of the Committee or to confirm that the Committee will elect a chairman at its first meeting.
Cllr. S. Younis proposed, Cllr. S, Ali seconded, eleven for, two abstain to elect Cllr. P. Milward to chair of the appeals committee.

c) To note Terms of Reference Personnel and Appeals Committee- Appendix C.
Cllr. E. Callear proposed, Cllr. J. Bennett seconded, eleven for, two abstain to note the Terms of Reference for the Personnel Committee.

C26/010 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

To appoint Councillors or others to represent the Council on the under-mentioned bodies until the next annual meeting (the number of representatives is shown in brackets):

(a) Wrekin Area Committee of Shropshire Association of Local Councils (2)
Cllr. C. Hughes proposed, Cllr. J. Keeble seconded, eleven for, two abstain to elect Cllrs J. Bennett and D. Brown to the Wrekin Area Committee of Shropshire Association of Local Councils

(b) Telford & Wrekin Council Town & Parish Council Partnership Agreement meetings (1)
Cllr. S. Ali proposed, Cllr. A. Benion seconded, eleven for, one abstain to elect Cllr. S. Younis to Telford & Wrekin Council Town & Parish Council Partnership Agreement

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(c) Snow Warden (1)

Cllr. J. Snell proposed, Cllr. S. Ali seconded, eleven for, two abstain to elect Cllr J. Keeble to the position of Snow Warden

(d) Telford and Wrekin Bus Users' Group (1)

Cllr. S. Ali proposed, Cllr. D. Brown seconded, eleven for, two abstain to elect Cllr. C. Hughes to the Bus Users Group.

(e) Tree and Environment Warden (1)

Cllr. S. Ali proposed, Cllr. S. Younis seconded, eleven for, two abstain to elect Cllr. P. Milward to the position of Tree and Environment Warden .

(f) National Association of Councillors (1) – to function as a correspondent.

Cllr. J. Bennett proposed, Cllr. D. Brown seconded, eleven for, two abstain to elect Cllr S. Younis as correspondent

(g) Shrewsbury & Telford Hospital NHS Trust Community Membership Meetings (1)

Cllr. S. Younis proposed, Cllr. A. Benion seconded, twelve for, one abstain to elect Cllr S. Ali to Shrewsbury & Telford Hospital NHS Trust Community Membership

(h) Parish Mental Health Champion

Cllr. E. Callear proposed, Cllr. J. Bennett seconded, eleven for, two abstain to elect Cllr. C. Hughes as Mental Health Champion
Cllr. E. Callear proposed, Cllr. S. Younis seconded, eleven for, two abstain to elect Cllr. S. Ali as Mental Health Champion

(i) Telford & Wrekin Parish & Town Council Climate Change Working Group (1)

Cllr. S. Ali proposed, Cllr. C. Hughes seconded, eleven for, two abstain to elect Cllr. J. Snell to the Telford & Wrekin Parish & Town Council Climate Change Working Group

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C26/011 STANDING ORDERS

i. To agree and resolve change of day of Full Council meetings from first Tuesday in the month to second Tuesday in the month

ii. Public session to change from five minutes per speaker to three minutes per speaker to allow opportunity for more people to speak

iii. Full Council meetings to run for two hours

iv. To review and adopt Hadley and Leegomery Parish Council Standing Orders- Appendix D.

Cllr. E. Callear proposes, Cllr. J. Bennett seconded ten for, three objections to adopt the Standing Orders with the Amendments of : Changing the day of meetings to the second Tuesday in the month , the period of meetings to be reduced to Two hours, and the minutes each member of the public speaks for reduced to 3 minutes.

C26/012 FINANCIAL REGULATIONS

To review and Adopt Financial Regulations APPENDIX E

Cllr. J. Snell proposed, Cllr. J. Bennett seconded, eleven for, two abstain to adopt the Financial Regulations.

C26/013 OUTSIDE ORGANISATIONS

a) To note SALC and NALC Membership.
b) To note SLCC membership.
These memberships were noted

C26/014 COUNCIL MEETINGS

To confirm council meetings and committees for a year- Appendix F

Cllr. J. Bennett proposed, Cllr. D. Brown seconded, eleven for, two abstain to agree the meeting dates

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C26/015 GENERAL POWER OF COMPETENCE

to resolve that the parish council meets the requirements For General Power of Competence

Cllr. E. Callear proposed, Cllr. C. Hughes seconded, eleven for, two abstain to adopt the General Power of Competence

C26/016 MINUTES OF LAST MEETING

Cllr. J. Bennett proposed, Cllr. S. Ali seconded, all in favour to confirm the minutes of the meeting which was held on the 14TH of April 2026

C26/017 FINANCIAL REPORT

(i) *Cllr. J. Snell, Cllr. J. Callear verified the approval lists (Appendix G & H) against invoices. Payments detailed and approved for faster payment totaling £34,947.88 and Debit card payments of £1,013.39*

Cllr. E. Callear proposed, Cllr. C. Hughes seconded, twelve in favour, one abstain, it was resolved to approve payments as detailed.

Salary payments (Appendix I) in respect of April payroll, totaling £23,706.92 as detailed paid by BACS.

Cllr. J. Bennett proposed, Cllr. E. Callear seconded, twelve in favour, one abstain, it was resolved to approve payments as detailed.

The deputy clerk provided a report on Earmarked Reserves movements and balances brought forward for 2026-27 (Appendix J)

Cllr. J. Bennett proposed, Cllr. J. Snell seconded, twelve in favour, one abstain, it was resolved to approve the transfers and use of reserves as set out in the report.

The updated balances were noted.

The deputy clerk provided a report (Appendix K) on 2025-26 year end Income and Expenditure and budget line variances.

Cllr. E. Callear proposed, Cllr D. Brown seconded, twelve in favour, one abstain, it was resolved to approve the report.

The year end position was noted.

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The deputy clerk presented the updated Asset Register for financial year ending 31st March 2026.
Cllr. E. Callear proposed, Cllr. J. Keeble seconded, eleven in favour, two abstains, it was resolved to approve the Asset Register and changes made during the year as detailed in the report.
The updated position was noted.

C26/018 RISK ASSESMENT
Cllr. J. Bennett proposed, Cllr. S. Younis seconded, eleven for two against to approve the Risk Assessment for 2026/2027

Cllr. A. Jhawar left the meeting, chair taken by Cllr. E. Callear

(i) Applications for consideration

TWC/2026/0295

Cllr. D. Brown proposed, Cllr. P. Milward seconded, all in favour to accept the application.

Cllr A. Jhawar returned to the meeting and took over the Chair.

C26/020 ITEMS FOR INCLUSION IN NEXT AGENDA

Silkin Way repairs – investigate ways for the Parish council to contribute to repairs
Traffic on Mafeking Road, new Working group to be set up by Cllr. S. Parr
The alleyway between Mafeking Road and Manse Road.

C26/021 DATES FOR NEXT MEETINGS
ANNUAL PARISH ASSEMBLY MEETING Tuesday 19th May at 6pm
Events Committee TBA
Finance and G. P. Committee Tuesday 2nd June at 7 p.m.
Full Council Meeting Tuesday 14th July at 7.00pm.

C26/022 EXCLUSION OF THE PRESS AND PUBLIC
Cllr. J. Bennett proposed, Cllr P. Milward seconded, eleven for, two object to excluding press and public.

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C26/023 STAFFING
This matter was discussed and resolved.

Meeting closed at 8.15pm

Chairmans signature……

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