



# **HADLEY AND LEEGOMERY PARISH COUNCIL**

Hadley Community Centre, High Street, Hadley, Telford, TF1 5NL.  
Telephone/Fax: 01952 245501  
Email: [Clerk@hadleyandleegomery-](mailto:Clerk@hadleyandleegomery-)

## **Minutes of the Annual Hadley and Leegomery Parish Council Meeting held on the 6<sup>th</sup> May 2025 at 7.00 p.m.**

### **PRESENT:**

Councillor Eileen Callear (Chair)  
Councillor Phil Millward  
Councillor Carol Hughes  
Councilor David Brown  
Councilor Jared Callear  
Councillor Amrik Jhawar  
Councilor Julie Kaur

Councillor Shaukat Ali  
Councillor Thomas King  
Councillor Jordan Keeble  
Councilor Saj Younis  
Councilor John Snell

### **IN ATTENDANCE**

**Clerk** Jane Lees  
**Deputy Clerk** Rebecca Cowie  
4 members of the public

### **WELCOME**

*(Under section 15 of the Local Government Act 1972, the retiring chairman continues in office until a successor becomes entitled to act as chairman, that is, until agenda item 1 has been dealt with)*

#### **C25/001 CHAIRMAN OF THE COUNCIL**

Councillor P. Milward proposed, Cllr. C. Hughes seconded, all in favour to elect Cllr. E. Callear to the Chair of the Parish Council.

#### **C25/002 VICE-CHAIRMAN OF THE COUNCIL**

Cllr. S. Younis proposed, Cllr. D. Brown seconded; one abstain nine in favour to elect Cllr. S. Ali to the Vice Chair of the Parish Council.

#### **C25/003 APOLOGIES FOR ABSENCE**

*Cllr. A. Benion*

Cllr. S. Ali proposed, Cllr. J. Keeble seconded, all in favour to note the apology.



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### **C25/004 DISCLOSABLE PECUNIARY INTERESTS**

*Cllr. A. Jhavar - Planning*

### **C24/005 PUBLIC SESSION**

**None**

#### **C24/006 MOTION FROM CLLR. P. MILWARD**

*Cllr P. Milward explained he had received up to date information recently which was confidential.*

**Cllr. P. Milward proposed, Cllr. J. Snell seconded, all in favour to write to the Environment agency to remind them that pollution is their responsibility and act now to prevent further pollution of this important area, and the water table, for residents' safety, wildlife and for the environment as a whole.**

### **APPOINTMENT OF COMMITTEES AND ELECTION OF CHAIRMEN AND VICE-CHAIRMEN OF COMMITTEES**

#### **C25/007 FINANCE AND GENERAL PURPOSES COMMITTEE**

**(a) Cllr. S. Ali proposed, Cllr. J. Keeble seconded, all in favour to appoint Cllrs. J. Keeble, E. Callear, A. Jhavar, C. Hughes, P. Millward, S. Ali, J. Bennett, S. Younis, J. Callear to the Finance Committee.**

**Cllr. S. Younis proposed, Cllr. J. Keeble seconded all in favour to appoint Cllr. J. Snell and D. Brown to the Finance Committee.**

**(b) Cllr. A. Jhavar proposed, Cllr. S. Younis seconded all in favour to appoint Cllr. J. Keeble Chairman of the Committee**

**(c) Cllr. S. Ali proposed, Cllr. S. Younis seconded, six in favour to appoint Cllr. P. Millward Vice-Chairman of the Committee**

**Cllr. T. King proposed, Cllr. C. Hughes seconded, three in favour to appoint Cllr. J. Snell Vice-Chairman of the Committee**

**Cllr. P. Millward appointed to Vice Chair of Finance Committee.**



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**d) Cllr. J. Keeble proposed, Cllr. D. Brown seconded, all in favour to approve the Terms of Reference of Finance and General Purposes Committee.**

### **C25/008 PARISH EVENTS COMMITTEE**

**(a) Cllr. S. Younis proposed, Cllr. S. Ali seconded all in favour to appoint Cllrs. C. Hughes, E. Callear, J. Callear, S. Younis, J. Bennett, P. Millward to the Committee.**

**Cllr. S. Ali proposed, Cllr. J. Kaur seconded, four in favour to appoint Cllr. D. Brown to the Committee.**

**Cllr. P. Millward proposed, Cllr. J. Keeble seconded, five in favour to appoint Cllr. J. Snell to the Committee.**

**Cllr. J. Snell was appointed to the Events Committee.**

**(b) *If desired, to appoint non-councillors to serve on the Committee (see above regarding voting rights of non-councillors)***

***None***

**(c) Cllr. S. Ali proposed, Cllr. J. Snell seconded, one abstain, nine in favour to elect Cllr. S. Younis as Chairman of the Committee .**

***Cllr. C. Hughes noted what a brilliant job Cllr. J. Bennett did as Chair of the Events Committee for the last few years, and going forward the Council will be building on the work that she has done.***

**d) Cllr. S. Younis proposed, Cllr. S. Ali seconded, all in favour to elect Cllr. C. Hughes as Vice- Chairman of the committee**

**e) Cllr. S. Younis proposed, Cllr. T. King seconded, all in favour To defer Appendix B for the Terms of Reference of Parish Events Committee to the committee to determine.**

### **C25/009 PERSONNEL COMMITTEE**

**(a) Cllr. E. Callear proposed, Cllr. T. King second, all in favour to appoint Cllrs. E. Callear, J. Bennett, J. Keeble, J. Callear, S. Ali, and T. King to the Personnel Committee.**

**(b) Cllr. E. Callear proposed, Cllr. J. Keeble seconded, all in favour to elect Cllr. E. Callear to Chairman of the Committee.**



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### **C25/010 APPEALS COMMITTEE**

- (a) **Cllr. S. Ali proposed, Cllr. D. Brown seconded, all in favour to appoint Cllrs. C. Hughes, S. Younis, A. Jhawar , P. Millward , D. Brown and J. Kaur to the Appeals Committee**
- (b) **Cllr. P. Millward proposed, Cllr. D. Brown seconded, all in favour To elect Cllr. C. Hughes as Chairman of the Committee .**
- (c)

### **25/011 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES**

*To **appoint** Councillors or others to represent the Council on the under-mentioned bodies until the next annual meeting (the number of representatives is shown in brackets):*

- (a) *Wrekin Area Committee of Shropshire Association of Local Councils (2)*  
**Cllr. S. Ali proposed, Cllr. D. Brown seconded, all in favour to elect Cllrs. A. Jhawar and J. Keeble.**
- (b) *Telford & Wrekin Council Town & Parish Council Partnership Agreement meetings (1)*  
**Cllr. E. Callear proposed, Cllr. J. Keeble seconded, all in favour to elect Cllr. E. Callear**  
  
*Cllr. J. Callear left the meeting*
- (c) *Telford and Wrekin Parish Forum (1)*  
**Cllr. S. Younis proposed, Cllr. P. Millward seconded, all in favour to elect Cllr. J. Kaur**  
  
*Cllr. J. Callear rejoined the meeting*
- (d) *Snow Warden (1)*  
**Cllr. J. Snell proposed, Cllr. D. Brown seconded, three in favour to appoint Cllr. T. King**  
**Cllr. S. Ali proposed, Cllr. C. Hughes seconded seven in favour to appoint Cllr. J. Keeble**  
**Cllr. J. Keeble elected to Snow Warden**
- (e) *Telford and Wrekin Bus Users' Group (1)*  
**Cllr. S. Younis proposed, Cllr. S. Ali seconded, all in favour to elect Cllr. C. Hughes.**



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*(f) Tree and Environment Warden (1)*

**Cllr. S. Younis proposed, Cllr. S. Ali seconded all in favour to elect Cllr. P. Milward.**

*(g) National Association of Councillors (1) – to function as a correspondent.*

**Cllr. D. Brown proposed, Cllr. J. Kaur seconded, all in favour to elect Cllr. D. Brown**

*(h) Shrewsbury & Telford Hospital NHS Trust Community Membership Meetings (1)*

**Cllr. S. Younis proposed, Cllr. D. Brown seconded, all in favour to elect Cllr. S. Ali**

*(i) Parish Mental Health Champion (1)*

**Cllr. S. Ali proposed, Cllr. E. Callear seconded, all in favour to elect Cllrs C. Hughes and S. Ali**

*(j) Telford & Wrekin Parish & Town Council Climate Change Working Group (1)*

**Cllr. S. Ali proposed Cllr. S. Younis seconded all in favour to elect Cllr. J. Keeble.**

### **C25/012 STANDING ORDERS**

**Cllr. J. Snell proposed, Cllr. D. Brown seconded, one abstain nine in favour to review and adopt Hadley and Leegomery Parish Council Standing Orders**

### **C25/013 FINANCIAL REGULATIONS**

**Cllr. J. Snell proposed, Cllr. J. Keeble seconded nine in favour one abstain to review and Adopt Financial Regulations as recommended by the Finance Committee**

### **C25/014 INSURANCE**

**Cllr. J. Keeble proposed, Cllr. S. Ali seconded, all in favour To note Hadley and Leegomery Insurance.**



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### **C25/015 OUTSIDE ORGANISATIONS**

- a) Cllr. S. Ali proposed, Cllr. D. Brown seconded, all in favour to note SALC and NALC Membership.
- b) Cllr. S. Ali proposed, Cllr. D. Brown seconded, all in favour to note SLCC membership.

### **C25/016 ASSETS AND LAND**

Cllr. J. Snell proposed, Cllr. S. Ali seconded all in favour to note the Asset Register

### **C25/017 POLICIES AND PROCEDURES**

Cllr. D. Brown proposed, Cllr. S. Ali seconded, all in favour to note current council HR Policies recommended by personnel committee

### **C25/018 COUNCIL MEETINGS**

Cllr. A. Jhawar proposed, Cllr. S. Ali seconded, all in favour to confirm council meetings and committees for a year.

### **C25/019 MINUTES OF LAST MEETING**

Cllr. D. Brown proposed, Cllr. S. Ali seconded, all in favour to confirm the minutes of the meeting of the Council which was held on the 1<sup>st</sup> April 2024 and 15<sup>th</sup> April 2024.

### **C25/020 REPORT FROM EVENTS COMMITTEE CHAIR**

*Cllr. P. Milward updated the Council on the previous Events Committee meeting. He reminded the Council of the V.E. Day celebrations and also the importance of Councillors attending the Summer Fete on 1<sup>st</sup> June.*

### **C25/021 REPORT FROM FINANCE AND GENERAL PURPOSE CHAIR**

*Cllr. J. Keeble updated the Council on the previous Finance Committee meeting.*

### **C25/022 FINANCIAL REPORT**

- (i) *Cllr. J. Snell and Cllr. A. Jhawar verified the approval list (Appendix L & M) against invoices. Payments detailed and approved for faster payment totaling £8,520.31, Direct Debits of £195.53 and Debit card payments of £1,344.01.*





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*Transfer of £25,000.00 from Lloyds Savings Account to Lloyds Current account to cover upcoming expenditure*

**Cllr. D. Brown proposed, Cllr. S. Ali seconded, all in favour to approve payments and transfer as detailed.**

- (ii) *Due to a change in circumstances a request was made to relinquish deeds to a grave plot in Hadley Cemetery and receive a full refund.*

**Cllr. A. Jhavar proposed, Cllr S. Ali seconded, all in favour for the Council to take ownership of the plot again and make a full refund of £1,575.00 to the purchaser.**

### **C25/023 UTILITIES FOR LEEGOMERY COMMUNITY CENTRE**

*Deputy Clerk provided an update on the interim period of Leegomery Community Centre gas and electricity supplies. Change of tenancy for both supplies completed on 26<sup>th</sup> April 2025, all invoices covering the interim period have been received. As the Council is now in a position to seek a more cost effective tariff several options were presented.*

**Cllr. J. Keeble proposed, Cllr. S. Younis seconded, all in favour to approve payment of invoices for gas and electricity to Engie Gas & Power Ltd for period 10<sup>th</sup> October to 31<sup>st</sup> March, a total of £19337.13. And to move to a 3 year fixed rate contract with EDF Energy.**

*Cllr. A. Jhavar left the meeting*

### **C25/024 PLANNING APPLICATIONS**

- (i) **Applications for consideration**

**TWC/2025/0283**

**Cllr. J. Keeble proposed, Cllr. P. Milward seconded, all in favour to register no objection to this application**

**TWC/2025/0301**

**Cllr. S. Ali proposed, Cllr. D. Brown seconded, one abstain eight in favour to register no objection to this application**



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**(ii) Applications received after publication of the agenda  
TWC/2025/0309**

**Cllr. J. Keeble proposed, Cllr. P. Milward seconded, all in favour to register no objection to this application**

**C24/025 ITEMS FOR INCLUSION IN NEXT AGENDA  
Vote for the Domestic Violence Champions**

**C23/026 DATES FOR NEXT MEETINGS  
Events Committee Wednesday 7th May at 1p.m.  
Annual Parish Meeting Tuesday 20<sup>th</sup> May at 6p.m.  
Finance and G. P. Committee Tuesday 3<sup>rd</sup> June at 7 p.m.  
Full Council Meeting Tuesday 1<sup>st</sup> July at 7.00pm.**





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**Meeting closed 8.10pm.**

**Chairmans signature.....**

**Chair closed the meeting at 9.15pm**

**Signature of Chair.....**