



HADLEY AND LEEGOMERY PARISH COUNCIL
Hadley Community Centre, High Street, Hadley, Telford, TF1 5NL
Telephone: 01952 245501
Email: Clerk@hadleyleegomery-pc.gov.uk
Website: www.hadleyleegomery-pc.gov.uk

To all members of the Personnel Committee

Dear Councillor,

A meeting of the Personnel Committee will be held on Wednesday 26th August 2026, commencing at 12.30 P.M, at Hadley Community Centre, High Street, Hadley, Telford.

All members are summoned to attend for the transaction of the following business.

Yours sincerely
Beccy Cowie
Deputy Clerk & RFO

AGENDA

WELCOME

P26/030 APOLOGIES FOR ABSENCE

PLEASE NOTE: Apologies for absence do not have to be submitted in writing but should be made directly to the Clerk/Chair in advance of the relevant meeting. The Council is not obliged to approve apologies and can only approve apologies when the reason for absence is known. By law employers must give Councillors reasonable time off to attend to council affairs and to perform approved duties, having regard to the impact of the employee's absence on the business and the amount of time required or already taken by the employee on trade union duties. The Councillor may complain to an employment tribunal if the employer fails to do so. To receive approval and acceptance for any apologies for absence.

P26/031 DISCLOSABLE PECUNIARY INTERESTS

- (i) **Dispensations - to receive and consider** any requests to grant dispensations in respect of the restrictions which apply at a meeting which is considering a matter in which a member holds a disclosable pecuniary interest.
- (ii) **Declaration of any disclosable pecuniary interests** in items included in the agenda for discussion at the meeting.



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Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether the interest is entered in the register of members' interests maintained by the Monitoring Officer unless they have been granted a dispensation to take part.

P26/032 ITEMS FOR INCLUSION IN NEXT AGENDA

P26/033 DATES OF NEXT MEETINGS

P26/034 EXCLUSION OF THE PRESS AND PUBLIC

Private Session. In view of the confidential nature of the business to be dealt with the Committee is asked to pass the following resolution: "That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw."

P26/035 COMPLAINTS AGAINST EMPLOYEE – INVESTIGATION OUTCOME

To receive the report of the independent investigation, to review and consider the recommendations and to note the costs involved.

P26/036 STAFF ABSENCE

To receive an update on staff absence and consider any necessary actions needed.

P26/037 STAFFING ARRANGEMENTS

To consider matters relating to the Deputy Clerk role and agree any necessary arrangements.

P26/038 LOCUM CLERK APPOINTMENT

To receive details and approve the recruitment of a Locum Clerk.