



## HADLEY AND LEEGOMERY PARISH COUNCIL

Hadley Community Centre, High Street, Hadley, Telford, TF1 5NL. Telephone: 01952 245501

Email: [Clerk@hadleyleegomery-pc.gov.uk](mailto:Clerk@hadleyleegomery-pc.gov.uk)

Website: [www.hadleyleegomery-pc.gov.uk](http://www.hadleyleegomery-pc.gov.uk)

**To all members of the Hadley and Leegomery Parish Council**

**Dear Councillor,**

**A meeting of the Full Council will be held on Tuesday 14<sup>th</sup> July 2026, commencing at 7.00 P.M, at Hadley Community Centre, High Street, Hadley, Telford.**

**All members are summoned to attend for the transaction of the following business.**

*Yours sincerely*

*Jane Lees*

*Clerk to the Council*

*7<sup>th</sup> July 2026*

# AGENDA

## WELCOME

**Please be aware that there will be audio recordings of this meeting.**

## C26/030 APOLOGIES FOR ABSENCE

***PLEASE NOTE:*** Apologies for absence do not have to be submitted in writing but should be made directly to the Clerk/Chair in advance of the relevant meeting. The Council is not obliged to approve apologies and can only approve apologies when the reason for absence is known. By law employers must give Councillors reasonable time off to attend to council affairs and to perform approved duties, having regard to the impact of the employee's absence on the business and the amount of time required or already taken by the employee on trade union duties. The Councillor may complain to an employment tribunal if the employer fails to do so. **To receive approval and acceptance for any apologies for absence.**

## C26/031 PUBLIC SESSION

***This is an opportunity for Members of the public to raise awareness of issues or to ask that the Parish Council considers an item at a future meeting. This is for a period of 15 minutes.***

## C26/032 DISCLOSABLE PECUNIARY INTERESTS

- (i) **Dispensations - to receive and consider** any requests to grant dispensations in respect of the restrictions which apply at a meeting which is considering a matter in which a member holds a disclosable pecuniary interest.



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- (ii) **Declaration of any disclosable pecuniary interests** in items included in the agenda for discussion at the meeting.

*Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether the interest is entered in the register of members' interests maintained by the Monitoring Officer unless they have been granted a dispensation to take part.*

### **C26/033 GRANT BID FROM TAARC**

*To hear and resolve a grant bid from TAARC for their annual Fun Fest (Appendix A)*

### **C26/034 GRANT BID FROM HADLEY AND LEEGOMERY FRIENDSHIP GROUP**

*To hear and resolve a grant bid from Hadley and Leegomery friendship group (Appendix B)*

### **C26/035 MINUTES OF THE LAST MEETING**

*To confirm the minutes of the meeting of the Council which was held on 23<sup>rd</sup> June and 12<sup>th</sup> May 2026*

### **C26/036 CENTRE MANAGERS REPORT**

*To hear a report from the Centre manager*

### **C26/037 FIRE STRATEGY QUOTE**

*To discuss and agree quotes for the Fire Strategy for the Council's' buildings. (Appendix C)*

### **C26/038 PROJECT OFFICERS REPORT**

### **C26/039 PARISH COUNCIL ACTION PLAN**

*To discuss and resolve the action plan with the intention of constant review options*

### **C26/040 COMPLAINTS POLICY**

*To review and resolve the Council's Complaints policy (Appendix D)*

### **C26/041 BIODIVERSITY PLAN POLICY**

*To discuss and resolve the Council's Biodiversity Plan Policy. (Appendix E)*



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### **C26/042      PROTOCOL ON MEMBERS/OFFICERS RELATIONS**

*To review and adopt Protocol on members/officers relations. (Appendix F)*

### **C26/043      FINANCIAL REPORT**

- (i) To inspect and authorise list of expenditure incurred in delivering Parish Council services. (Appendix G & H)*
- (ii) To approve bank transfers*
- (iii) To note latest bank reconciliations and budget monitoring.*

### **C26/044      HR QUOTE**

*To discuss and agree the H.R. Provision (Appendix I)*

### **C26/045      SUMMER RECESS - DELEGATION ARRANGEMENTS**

*To note that authority is designated to the Clerk, and in her absence the Deputy Clerk, to take decisions on behalf of the Council and take actions as necessary in respect of matters of an urgent nature arising at any time which cannot be left until the next available meeting of the Council or its committees, such decisions and actions to be taken subject to consultation with the Chairman and/or Vice Chairman or its committees as appropriate.*

### **C26/046      SPEEDING DATA FROM HADLEY PARK ROAD**

*To discuss new speeding data received from the Police*

### **C26/047      PLANNING APPLICATIONS**

#### **TWC/2026/0491**

8 Leegomery Cottages, Leegate Avenue, Leegomery, Telford, Shropshire, TF1 6QN

### **C26/048      Motion from Cllr A. Benion**

#### **Independent Governance Review**

**That Full Council considers whether it wishes to obtain advice on the scope, cost and terms of reference for an independent governance review of Hadley & Leegomery Parish Council, within the scope set out below, before deciding whether any such review should be commissioned.**



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The proposed remit of the review shall include, but not be limited to:

1. the accuracy, approval and correction of minutes;
2. the handling and gatekeeping of agenda items;
3. the use of Council resources, facilities, communications or officer time in relation to political groups or politically connected activity;
4. councillor and Clerk communications;
5. the operation and application of Council policies;
6. the lawfulness and procedural robustness of decisions taken by or on behalf of the Council;
7. the handling of member requests for information;
8. the distinction between Council business, parish meeting business, party political business, employment matters and councillor conduct matters;
9. the operation of declarations of interest, bias and predetermination safeguards;
10. compliance with principles of openness, accountability, fairness, natural justice and good governance.

That, should the Council decide on a review, the Clerk writes to SALC, NALC or another suitably independent local council governance body requesting advice on the appropriate scope, cost and process for such a review.

That any proposed terms of reference, cost estimate and recommended reviewer be brought back to Full Council for approval before any review is commissioned

### **C26/049 Motion from Cllr Andrew Benion**

#### **Review of the Vexatious Communications Policy and its application to elected members**

That the Council resolves to undertake a formal governance review of the Council's Vexatious Communications Policy, including its scope, safeguards, legal basis, procedural fairness, and application to elected members.

The purpose of the review shall be to consider whether the policy remains fit for purpose, legally compliant, procedurally robust, fair, proportionate, and consistent with current legislation, case law, guidance, natural justice and good practice for parish councils.

As part of the review, the Clerk is requested to obtain appropriate governance advice from SALC, NALC, a suitably qualified local government solicitor, or another suitably qualified professional adviser regarding:

1. the scope and operation of the policy;
2. whether the policy can lawfully be applied to elected members acting in their capacity as councillors;
3. whether the policy can lawfully restrict, limit or condition an elected member's ability to communicate with officers, access information, raise agenda items,



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- scrutinise Council business, correspond on Council matters, or discharge elected duties;
4. whether the policy's method of invocation is sufficiently clear, including who may initiate the process, who may approve it, what evidence is required, what written reasons must be provided, and how the decision is recorded;
  5. whether the policy contains appropriate safeguards, including written reasons, notice to the affected person, an opportunity to respond, review provisions, appeal provisions, time limits, and a process for ending or varying restrictions;
  6. whether the absence or limitation of any appeal or review mechanism is consistent with principles of natural justice and good governance;
  7. whether any aspect of the policy requires amendment having regard to *R (Harvey) v Ledbury Town Council [2018] EWHC 1151 (Admin)*;
  8. whether any amendments are required to ensure that the policy cannot be used, or perceived to be used, as an informal sanction outside the proper Code of Conduct process;
  9. whether the policy should distinguish between residents, complainants, third parties, officers and elected members;
  10. whether any other amendments are recommended to improve clarity, fairness, consistency, transparency and accountability.

That the advice, or an appropriate written summary of the advice, be reported back to Full Council for consideration.

### **C26/050 CHRISTMAS ILLUMINATIONS**

*To discuss Christmas illuminations in Apley, to discuss and approve purchase of new lights.*

### **C26/051 ITEMS FOR NEXT AGENDA**

### **C26/052 Dates of next meetings**

**Finance and G. P. Committee Tuesday 1<sup>st</sup> September at 7 p.m.**

**Events Committee TBA**

**Full Council Meeting Tuesday 8<sup>TH</sup> September at 7.00pm.**