



**Minutes of the Meeting of the Personnel Committee held on
16th February 2026 12.30 p.m.**

PRESENT:

Councillor Eileen Callear (Chairman)
Councillor Jared Callear
Councillor Shaukat Ali

Councillor Thomas King

In Attendance

Clerk Jane Lees
Deputy Clerk Rebecca Cowie

P25/018 APOLOGIES FOR ABSENCE

Cllr. J. Bennett and Cllr. J. Keeble

Cllr. J. Callear proposed, Cllr. T. King seconded, all in favor to note the apologies.

P25/019 DISCLOSABLE PECUNIARY INTERESTS

None

P25/020 MINUTES OF LAST MEETING

Cllr. T. King proposed , Cllr. J. Callear seconded, all in favour to confirm the minutes of the meeting held on the 20th January 2026.

Cllr. S. Ali joined the meeting

P25/021 JOB DESCRIPTIONS

Cllr. J. Callear proposed, Cllr. S. Ali seconded, all in favour to approve the job descriptions for new posts.



P25/022 ITEMS FOR INCLUSION IN NEXT AGENDA

P25/023 DATES OF NEXT MEETINGS

Events Committee Wednesday 17th February at 1.00pm
Finance and G. P. Committee Tuesday 3rd March at 7 p.m.
Full Council Meeting Tuesday 7th April at 7.00pm.

P25/024 EXCLUSION OF THE PRESS AND PUBLIC

Cllr. T. King proposed, Cllr. J. Callear seconded, all in favour to exclude press and public

P25/025 CLERK – CIVILITY AND RESPECT POLICY

This matter was discussed and resolved

Meeting closed at 1.25pm

Signature of Chair.....