



**Minutes of the Meeting of the Personnel Committee held on
20th January 2026 12.30 p.m.**

PRESENT:

Councillor Eileen Callear (Chairman)

Councillor Thomas King

Councillor Jordan Keeble

Councillor Jasmine Bennett

In Attendance

Clerk Jane Lees

Deputy Clerk Rebecca Cowie

WELCOME

P25/011 APOLOGIES FOR ABSENCE

Cllr. J. Callear, Cllr. S. Ali

Cllr. J. Bennett proposed, Cllr. T. King seconded, all in favour to note the apologies.

P25/012 DISCLOSABLE PECUNIARY INTERESTS

None

P25/013 MINUTES OF LAST MEETING

Cllr. J. Bennett proposed, Cllr. E. Callear seconded, one abstain, to confirm the minutes of the meeting which was held on the 14th October 2025.

P25/014 ITEMS FOR INCLUSION IN NEXT AGENDA



P25/015 DATES OF NEXT MEETINGS

Events Committee Wednesday 25th February at 1.00pm
Finance and G. P. Committee Tuesday 3rd March at 7 p.m.
Full Council Meeting Tuesday 3rd February at 7.00pm.

Cllr. J. Keeble joins the meeting

P25/016 EXCLUSION OF THE PRESS AND PUBLIC

Cllr. J. Keeble proposed, Cllr. J. Bennett seconded, all in favour to exclude press and public

P25/017 TEAM CAPACITY REVIEW

Councillors discussed the report produced by HR specialists at Telford and Wrekin Council regarding the staffing pressures on the current team. Cllr. J. Keeble stated the report shows the Council is clearly understaffed. Cllr. T. King stated he was not surprised by the report's findings. Cllr. J. Bennett noted the workload in the past two years has grown enormously. Cllr. E. Callear agreed and said that as the Council is looking to move forward and is expanding and delivering more and better services then staffing should be at an appropriate level. The Clerk informed the Committee that Dawley Town Council had the equivalent of 7.5 full time staff per week, and Newport Town Council have 7.7. The Hadley Leegomery Team are currently the equivalent of 5.3 full time hours per week, yet we are bigger than either of the others but have over 70 man hours a week less.

The Deputy Clerk informed the Committee that the proposed new staffing chart would help with the workload but also stay within the budget for the coming year.

Cllr. J. Bennett proposed, Cllr. J. Keeble seconded, all in favour to accept the new staffing chart with an increase of two new posts, with the caveat that this should be reviewed with the HR team at TWC to see if this would be sufficient to manage the workload.

Meeting closed at 1.0 0pm

Signature of Chair.....

