



**Minutes of the Meeting of the Events Committee held on
5th February 2025**

PRESENT:

Councillor Jasmine Bennett (Chairman)
Councillor Eileen Callear
Councillor Carol Hughes

Councillor Phil Millward

In Attendance

Clerk: Jane Lees

Deputy Clerk Rebecca Cowie

Community Centre Manager Sarah Durnell

WELCOME

E24/62 APOLOGIES FOR ABSENCE

Cllrs J. Snell and J. Kaur

Cllr. E. Callear proposed, Cllr. P. Millward seconded, all in favour to note the apologies.

E24/63 DISCLOSABLE PECUNIARY INTERESTS

None

E24/64 MINUTES OF LAST MEETING

Cllr. E. Callear proposed, Cllr. C. Hughes seconded, all in favour to confirm the minutes of the meeting which was held on the 6th November 2024.

E24/065 CHRISTMAS SENIOR CITIZENS LUNCHESES

The Committee members discussed the quote from the Caterers who provided the service last year. The feedback was excellent for them; therefore the Committee used their delegated budget to book the same caterers.

Cllr. J. Bennett proposed, Cllr. P. Millward seconded, all in favour



to book the catering service.

The committee agreed to ask for a deposit of £5 for the tickets which will be refunded on the day, to minimize food waste.

Cllr. E. Callear proposed, Cllr. P. Millward seconded all in favour to ask for a deposit of £5 for the tickets.

E24/066 SUMMER FETE UPDATE

Cllr. J. Bennett proposed, Cllr. C. Huges seconded, all in favour to book the clown and 4 face painters for £345

It was agreed to book the Telford and Wrekin Council security team for the Summer event and also Remembrance Day. Food provision was discussed, and it was agreed to provide children with free chips and ice cream. A poster, map and timetable of events on the day will be drawn up. A charge of £10 per stall was agreed, with all proceeds going to the Severn Hospice charity.

E24/067 V.E. DAY CELEBRATIONS

A beacon to be lit at 9.30pm was agreed. A flag and painted designs on the grass were also discussed. Potential to have a joint event with the Youth provision and to invite the buglar and army/ air cadets

E24/068 UPDATE FOR EVENTS 2025

The events for the year were discussed.

E24/069 ROAD CLOSURE FOR REMEBERANCE DAY

The security team at Telford and Wrekin Council will be requested to provide a road closure plan for the Summer fete and Remembrance Day.



E24/070 ITEMS FOR INCLUSION IN NEXT AGENDA

Coach Trip to Llandudno

Budget for events

Remembrance Day

V.E. Day

E24/071 DATES OF NEXT MEETINGS

Full Council Meeting Tuesday 4th March at 7 p.m.

Events Committee Wednesday 5th March at 1pm

Finance Committee Tuesday 18th March at 7pm.

Personnel Committee to be arranged.

Chair closed the meeting at 2.25pm

Signature of Chair.....