



## HADLEY AND LEEGOMERY PARISH COUNCIL

Hadley Community Centre, High Street, Hadley, Telford, TF1 5NL.  
Telephone/Fax: 01952 245501

Email: [Clerk@hadleyandleegomery-pc.org.uk](mailto:Clerk@hadleyandleegomery-pc.org.uk)

### **Minutes of the Annual Meeting of the Full Council held on the 4<sup>th</sup> of June 2024 at 7.00 p.m.**

#### **PRESENT:**

Councillor Eileen Callear (Chair)  
Councillor John Snell  
Councillor Phil Millward  
Councillor Amrik Jhawar  
Councillor Jasmine Bennett

Councillor Carol Hughes  
Councillor Jared Callear  
Councillor Jordan Keeble  
Councillor David Brown

#### **IN ATTENDANCE**

**Clerk** Jane Lees  
**Deputy Clerk** Rebecca Cowie  
**Community Centre Manager** Sarah Durnall  
Two members of the public.

#### **WELCOME**

#### **C24/032 APOLOGIES FOR ABSENCE**

*Cllrs A. Benion, G. Offland, S. Ali, S. Younis*

**Cllr. E. Callear proposed, Cllr. J. Keeble seconded, all in favour to note the apologies.**

#### **C2/033 PUBLIC SESSION**

*Two members of the public spoke to Council regarding the building works at the former GKN Site. The key issues for residents are noise, dust pollution and health and safety concerns. Large bags of what appears to be plaster is crushed constantly leading to dust covering cars houses and caravans and may contribute to breathing difficulties in residents.*

#### **C24/034 DISCLOSABLE PECUNIARY INTERESTS**

*Cllr. A. Jhawar – Planning.*



## HADLEY AND LEEGOMERY PARISH COUNCIL

Hadley Community Centre, High Street, Hadley, Telford, TF1 5NL.  
Telephone/Fax: 01952 245501

Email: [Clerk@hadleyandleegomery-pc.org.uk](mailto:Clerk@hadleyandleegomery-pc.org.uk)

### **C24/035 MINUTES OF FINANCE AND GENERAL PURPOSE COMMITTEE**

**Cllr. J. Keeble proposed, Cllr. D. Brown seconded, all in favour to confirm the minutes of the meeting held on the 21<sup>st</sup> of May 2024**

### **C24/036 MINUTES OF LAST MEETING**

**Cllr. E. Callear proposed, Cllr. J. Snell seconded, all in favour to confirm the minutes of the meeting of the Council on the 7<sup>th</sup> of May 2024.**

### **C24/037 MINUTES OF EVENTS COMMITTEE**

*Cllr. J. Bennett thanked all Councillors and the team for their hard work delivering the Summer Fete, which was well attended and brought in under budget.*

**Cllr. J. Bennett proposed, Cllr. P. Millward seconded, all in favour to confirm the minutes of the meeting held on the 21<sup>st</sup> of May 2024**

### **C24/038 COMMUNITY CENTRE MANAGER'S REPORT**

*The Community Centre manager presented her report, covering what improvements have already been put in place, and what the next steps will be. The Council discussed the report and thanked the Community Centre Manager for her work.*

### **C24/039 REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES – MATTERS SPECIFICALLY RELATING TO THE PARISH**

*Cllr. D. Brown reported he was still working with the Leegate Centre. Cllr. J. Keeble reported he will be attending a climate change meeting shortly and will report back.*

### **C24/040 FINANCIAL REPORT**

**(i)** Cllr. J. Keeble and Cllr. J. Callear verified the approval list against invoices. Payments detailed and approved for faster payment totaling £29,780.93, Direct Debits of £5,056.93 and Debit card payments of £915.23.

Transfer of £45,000.00 from Lloyd's savings account to Lloyds current account.

**Cllr. J. Callear proposed, Cllr. J. Keeble seconded, all in favour to approve payments and transfer as detailed.**

Current finance report and bank reconciliations noted



## HADLEY AND LEEGOMERY PARISH COUNCIL

Hadley Community Centre, High Street, Hadley, Telford, TF1 5NL.  
Telephone/Fax: 01952 245501

Email: [Clerk@hadleyandleegomery-pc.org.uk](mailto:Clerk@hadleyandleegomery-pc.org.uk)

### **C24/041 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN**

- (i) To receive and accept the 2023/2024 Income and Expenditure Accounts.  
**Proposed by Cllr. D. Brown, seconded by Cllr. J. Keeble, all in favour.**
- (ii) To receive and accept the 2023/2024 Balance Sheet.  
**Proposed by Cllr. J. Snell, seconded by Cllr. D. Brown, all in favour.**
- (iii) To receive and note the 2023/2024 Annual Internal Audit Report.  
**Proposed by Cllr. J. Snell, seconded by Cllr. J. Keeble, all in favour.**
- (iv) To receive and consider the End of 2023/2024 Internal Audit Report.  
**Proposed by Cllr. J. Bennett, seconded by Cllr. J. Keeble, all in favour.**
- (v) To receive, review and agree the 2023/2024 Annual Governance Statement.  
**Proposed by Cllr. J. Bennett, seconded by Cllr. D. Brown, all in favour.**
- (vi) To receive and accept the 2023/2024 Accounting Statements.  
**Proposed by Cllr. J. Keeble, seconded by Cllr. D. Brown, all in favour.**
- (vii) To receive, review and agree supporting documentation to be submitted to the External Auditors for 2023/24.  
**Proposed by Cllr. J. Bennett, seconded by Cllr. D. Brown, all in favour.**

***Cllr. J. Keeble proposed, Cllr. J. Bennett seconded, all in favour to bring forward item C24/045 LAND ON GKN SANKEY ASSOCIATED WITH TWC/0673/2023 to enable members of the public to witness discussion, and C24/042.***

***Cllr. A. Jhawar left the meeting***

*Councillors discussed this matter further. Cllr. J. Bennett urged all residents concerned with related health issues to seek medical advice.*

**Cllr. P. Millward proposed, Cllr. D. Brown seconded, all in favour for the Clerk to write to Environmental Protection and Planning to request the data held on air quality assessments conducted in this area. The letter will also request immediate action to be taken to rectify the situation and urge stringent measures to be put in place to ensure there is no reoccurrence of these issues.**

### **C24/042 PLANNING APPLICATIONS**

- (i) **Applications for consideration**

**TWC/2024/0177**

*No comment was offered to this application as the decision has already been taken.*



## HADLEY AND LEEGOMERY PARISH COUNCIL

Hadley Community Centre, High Street, Hadley, Telford, TF1 5NL.  
Telephone/Fax: 01952 245501

Email: [Clerk@hadleyandleegomery-pc.org.uk](mailto:Clerk@hadleyandleegomery-pc.org.uk)

TWC/2024/0403

**Cllr. P. Millward proposed, Cllr. J. Bennett seconded, all in favour to support with comment to collaborate with neighbours to ensure construction intrusion is kept to a minimum.**

TWC/2024/0393

**Cllr. J. Keeble proposed, Cllr. D. Brown seconded, all in favour to offer no comment.**

- (ii) **Applications received after publication of agenda.**  
**None**

***Cllr A. Jhawar returned to the meeting.***

### **C24/043 Grant Application**

**Cllr J. Bennett proposed, Cllr J. Callear seconded all in favour to defer this item as representative from Telford Chin Woo was unable to attend.**

### **C24/044 CHAIRMAN'S REPORT**

*The Chairman reiterated earlier remarks regarding the success of the Summer fete and the considerable number of residents who had enjoyed the day. The Chairman reminded Councillors that they were summoned to attend meetings and attendance needs to improve. The Chair noted the Employment Tribunal had been struck out by the Judge as the claimant could not provide evidence for the allegations and did not attend Hearings in Court. All costs have been covered by Council insurance.*

### **C24/045 LAND ON GKN SANKEY ASSOCIATED WITH TWC/0673/2023**

**Covered earlier in meeting.**

### **C24/046 HURLEYBROOK PATH**

*Cllr P. Millward described issues at Hurleybrook path, particularly with the surface dressing. Discussions were held regarding budgetary constraints which currently preclude the Council from resurfacing the path.*

**Cllr. P. Millward proposed, Cllr. J. Keeble seconded, all in favour for the Clerk to write to Telford and Wrekin Council to request improvements**



## HADLEY AND LEEGOMERY PARISH COUNCIL

Hadley Community Centre, High Street, Hadley, Telford, TF1 5NL.  
Telephone/Fax: 01952 245501

Email: [Clerk@hadleyandleegomery-pc.org.uk](mailto:Clerk@hadleyandleegomery-pc.org.uk)

in the area.

**C24/047 APPLICATION FOR ADDITION OF BRIDLEWAYS WITHIN AND AROUND  
APLEY WOODS LOCAL NATURE RESERVE**

*Cllr. J. Keeble outlined the meeting held with Fiends of Apley Woods regarding the Bridleways application following residents' concerns, which was noted by the Council.*

**C24/048 MEMORIAL TREE**

*The council discussed the purchase and location of a memorial tree in memory of the late Cllr. Pat Smart.*

**Cllr. J. Snell proposed, Cllr. J. Keeble seconded, all in favour, to investigate possible costs and locations.**

**C24/049 DOMESTIC VIOLENCE CHAMPION**

**Cllr. A. Jhawar proposed, Cllr. D. Brown seconded, all in favour to appoint Cllr. E. Callear and Cllr. S. Ali as Domestic Violence Champions for the Parish Council.**

**C24/050 RISK ASSESSMENT REVIEW**

**Cllr. J. Snell proposed, Cllr. J. Keeble seconded, all in favour to adopt the Risk Assessment review.**

**C24/051 DOMAIN NAME**

*The Deputy Clerk outlined the potential domain names available for the Council, at a cost of £860.*

**Cllr. J. Bennett proposed, Cllr. D. Brown seconded, all in favour to purchase the new domain names.**

**C24/052 ITEMS FOR INCLUSION IN NEXT AGENDA**

**C24/053 DATES FOR NEXT MEETINGS**

**C24/054 EXCLUSION OF THE PRESS AND PUBLIC**



## **HADLEY AND LEEGOMERY PARISH COUNCIL**

Hadley Community Centre, High Street, Hadley, Telford, TF1 5NL.  
Telephone/Fax: 01952 245501

Email: [Clerk@hadleyandleegomery-pc.org.uk](mailto:Clerk@hadleyandleegomery-pc.org.uk)

**Cllr. E. Callear proposed, Cllr. J. Keeble seconded, all in favour for the press and public be temporarily excluded.**

**Cllr. J. Bennett proposed, Cllr. J. Callear seconded, all in favour to suspend Standing Orders.**

**C24/055      COMMUNITY CENTRE STAFFING RESTRUCTURE**  
**This matter was discussed, and a resolution made**

**Chair closed the meeting at 9.35pm**

**Signature of Chair.....**



**Hadley and Leegomery Parish Council**