



HADLEY AND LEEGOMERY PARISH COUNCIL

Hadley Community Centre, High Street, Hadley, Telford, TF1 5NL.
Telephone/Fax: 01952 245501

Email: Clerk@hadleyandleegomery-pc.org.uk

Minutes of the Annual Meeting of the Full Council held on the 7th of May 2024 at 7.00 p.m.

PRESENT:

Councillor Eileen Callear
Councillor John Snell
Councillor Phil Millward
Councilor Usman Ahmed
Councilor Shaukat Ali
Councilor Saj Younis
Councillor Amrik Jhawar

Councillor Jordan Keeble
Councillor Carol Hughes
Councilor Andrew Benion
Councilor David Brown
Councilor Jared Callear

IN ATTENDANCE

Clerk Jane Lees
Deputy Clerk Rebecca Cowie
Three members of the public.

WELCOME

(Under section 15 of the Local Government Act 1972, the retiring chairman continues in office until a successor becomes entitled to act as chairman, that is, until agenda item 1 has been dealt with)

In the Absence of the Chairman, the Vice Chairman, Cllr. E. Callear chaired the meeting.

C24/001 CHAIRMAN OF THE COUNCIL

(a) Cllr. U. Ahmed proposed, Cllr. S. Ali seconded; 10 in favour one abstain to elect Cllr. E. Callear as Chairman.

Resolved: Cllr. E. Callear elected as Chairman of the Parish Council.

Cllr. E. Callear thanked Cllr. G. Offland for her work as Chairman in the past.

C24/002 VICE-CHAIRMAN OF THE COUNCIL

Cllr. J. Snell proposed and Cllr. D. Brown seconded, 3 in favour to elect Cllr. P. Millward to the position of Vice Chairman.

Cllr. S. Ali proposed, Cllr. U. Ahmed seconded, 1 against, 1 abstain, 9 in favour to elect Cllr. A. Jhawar to the position of Vice Chairman.



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Resolved: Cllr. A. Jhawar elected as Vice-Chairman of the Parish Council

C24/003 APOLOGIES FOR ABSENCE

Cllr. Gemma Offland, Cllr. J. Bennett

Cllr. S. Younis proposed, Cllr. J. Snell seconded, all in favour to note the apologies.

Cllr. E. Callear informed the Council that Cllr. M. Smith had resigned from his position of Councillor from today's date. Cllr. E. Callear noted that Cllr. M. Smith had been committed to the Council and his love for the community shone through in his work.

Cllr. A. Jhawar reported that Cllr. M. Smith had been his mentor at the start of his career in local Government and was extremely grateful for the support and knowledge that Cllr. Smith had always shown him. Cllr. A. Jhawar said that Cllr. Smith would be much missed by all.

C24/004 PUBLIC SESSION

One member of the public spoke to the Council regarding the pedestrian crossing at Trench Lock. She stated that she had witnessed two near misses and felt that the crossing was too close to the island, which led to motorists not seeing it in time. The lady has reported it to Telford and Wrekin Council, and suggested a raised crossing area may slow traffic down. Cllr E. Callear suggested bigger signage and she will raise this matter at Borough level.

One member of the public asked why the Council don't have an appeals policy. The Clerk replied that there was no umbrella appeals policy however each individual policy had appeals built into them.

One member of the public spoke regarding the speeding on Hadley Park Road, the restrictions put in don't work and some cars are approaching 60 mph. Cllr. E. Callear agreed that there was an issue with speeding and had met with Highways Officers there who have designed further restrictions for the road which will be in place this summer.

C24/005 DISCLOSABLE PECUNIARY INTERESTS

Cllr. A. Jhawar, Cllr. E. Callear, Cllr. J. Callear, Cllr. J. Snell for Planning



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APPOINTMENT OF COMMITTEES AND ELECTION OF CHAIRMEN AND VICE-CHAIRMEN OF COMMITTEES

C24/006 FINANCE AND GENERAL PURPOSES COMMITTEE

Resolution:

Cllr. S. Ali proposed, Cllr. J. Callear seconded, 10 in favour 1 abstain to appoint:

Cllrs J. Keeble, C. Hughes, S. Ali, D. Brown, J. Bennett, J. Snell, E. Callear, U. Ahmed, G. Offland, A. Jhawar, S. Younis to serve on the Finance and General Purpose Committee.

Cllr. S. Younis proposed, Cllr. D. Brown seconded, 10 in favour 1 abstain to elect Cllr. J. Keeble as Chairman of the Finance and General Purpose Committee.

Cllr. S. Ali proposed, Cllr. A. Jhawar seconded, 10 in favour 1 abstain to elect Cllr. J. Bennett as Vice Chairman of the Finance and General Purpose Committee.

Cllr. D. Brown proposed, Cllr. U. Ahmed seconded, all in favour to defer Terms of Reference to the Finance and General Purpose Committee.

C24/007 PARISH EVENTS COMMITTEE

Resolution:

Cllr. P. Millward proposed, Cllr. J. Callear seconded, 10 in favour 1 abstain to appoint:

Cllrs J. Bennett, P. Millward, C. Hughes, E. Callear, J. Snell, J. Callear to serve on the Events Committee.

Cllr. A. Jhawar proposed, Cllr. S. Younis seconded, 10 in favour 1 abstain to elect Cllr. J. Bennett as Chairman of the Events Committee.

Cllr. S. Younis proposed, Cllr. U. Ahmed seconded, 10 in favour 1 abstain to elect Cllr. P. Millward as Vice Chairman of the Events Committee.

Cllr. D. Brown proposed, Cllr. U. Ahmed seconded, all in favour to defer Terms of Reference to the Events Committee.

Cllr. C. Hughes joined the meeting



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C24/008 PERSONNEL COMMITTEE

Resolution:

Cllr. P. Millward proposed, Cllr. C. Hughes seconded, 11 in favour 1 abstain to appoint:

Cllrs. E. Callear, S. Ali, U. Ahmed, D. Brown, J. Keeble, G. Offland to serve on the Personnel Committee.

Cllr. A. Jhawar proposed Cllr. S. Younis, seconded, 11 in favour 1 abstain to elect Cllr. E. Callear as Chairman of the Personnel Committee.

Cllr. U. Ahmed proposed, Cllr. A. Jhawar seconded, 11 in favour 1 abstain to elect Cllr. S. Ali as Vice Chairman of the Personnel Committee.

C24/09 APPEALS COMMITTEE

Resolution:

Cllr. P. Millward proposed, Cllr. U. Ahmed seconded, 11 in favour 1 abstain to appoint:

Cllrs C. Hughes, S. Younis, J. Bennett, P. Millward, J. Callear, A. Jhawar, J. Snell to serve on the Appeals Committee.

Cllr. E. Callear proposed, Cllr. J. Snell, seconded, 11 in favour 1 abstain to elect Cllr. S. Younis as Chairman of the Appeals Committee.

Cllr. U. Ahmed proposed, Cllr. S. Ali seconded, all in favour to defer Terms of Reference to Personnel and Appeals Committee.

C24/010 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

(a) Wrekin Area Committee of Shropshire Association of Local Councils (2)

Cllr. U. Ahmed proposed, Cllr. D. Brown seconded, 11 in favour 1 abstain to elect Cllr. S. Ali and Cllr. U. Ahmed as representatives on the Wrekin Area Committee.



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*(b) Telford & Wrekin Council Town & Parish Council Partnership Agreement meetings
(1)*

Cllr. S. Younis proposed, Cllr. A. Jhawar seconded, all in favour to elect Cllr. G. Offland as representative on the Telford and Wrekin Town and Parish Council partnership agreement.

(c) Telford and Wrekin Parish Forum (1)

Cllr. U. Ahmed proposed, Cllr. S. Younis seconded, All in favour to elect Cllr. U. Ahmed as representative on the Telford and Wrekin Parish Forum.

(d) Snow Warden (1)

Cllr. J. Keeble proposed, Cllr. S. Younis seconded, All in favour to elect Cllr. J. Keeble as Snow Warden

(e) Telford and Wrekin Bus Users' Group (1)

Cllr. S. Younis proposed, Cllr. A. Benion seconded All in favour to elect Cllr. C. Hughes as Telford and Wrekin Buser users group representative.

(f) Tree and Environment Warden (1)

Cllr. S. Younis proposed, Cllr. S. Ali seconded All in favour to elect Cllr J. Snell as Tree and Environment Warden

(g) National Association of Councillors (1) – to act as a correspondent.

Cllr. E. Callear proposed, Cllr. S. Younis seconded All in favour to elect Cllr D. Brown as correspondent

*(h) Shrewsbury & Telford Hospital NHS Trust Community Membership Meetings
(1)*

Cllr. S. Younis proposed, Cllr. D. Brown seconded All in favour to elect Cllr. S. Ali as representative on Shrewsbury & Telford Hospital NHS Trust Community Membership Meetings

(i) Leegomery Community Centre – to attend meetings only.

Cllr. A. Jhawar proposed, Cllr. J. Snell seconded, all in favour to appoint Cllrs U. Ahmed, S. Ali and D. Brown Leegomery Community Centre – to attend meetings only



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(j) Parish Mental Health Champion (1)

Cllr. E. Callear proposed, Cllr. S. Younis seconded, all in favour to appoint Cllr. C Hughes as Parish Mental Health Champion

(k) Telford & Wrekin Parish & Town Council Climate Change Working Group (1)
Cllr. S. Ali proposed, Cllr. S. Younis seconded, all in favour to appoint Cllr. J. Keeble as representative on Telford & Wrekin Parish & Town Council Climate Change Working Group

Cllr S Ali proposed a Domestic Violence Champion be appointed by the Council. A vote was held; however, this was not an agenda item and will be revisited at the next Full Council Meeting.

C24/011 STANDING ORDERS

Cllr. D. Brown proposed, Cllr. J. Snell seconded, all in favour to review and adopt Hadley and Leegomery Parish Council Standing Orders

C24/012 FINANCIAL REGULATIONS

Cllr. A. Benion proposed, Cllr. U. Ahmed seconded all in favour to defer this item until NALC issue the new Financial Regulations.

C24/013 INSURANCE

Councillors noted the Hadley and Leegomery Insurance provision.

C24/014 OUTSIDE ORGANISATIONS

a) Council noted SALC and NALC Membership.

b) Council noted SLCC membership.

C24/015. ASSETS AND LAND

Cllr. J. Keeble proposed, Cllr. A. Jhawar seconded, all in favour to defer to next meeting



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C24/016 POLICIES AND PROCEDURES

Cllr. J. Keeble proposed, Cllr. A. Jhawar seconded, all in favour to defer to next meeting

C24/017 COUNCIL MEETINGS

Cllr. S. Younis proposed, Cllr. S. Ali seconded, all in favour to adopt the dates for 2024 meeting

C24/018 UNREASONABLY PERSISTANT OR VEXATIOUS COMPLAINTS POLICY

Cllr. S. Ali proposed, Cllr. D. Brown seconded, all in favour to adopt the unreasonably persistent or vexatious complaints policy

Cllr. U. Ahmed left the meeting.

C24/019 EVENT PLANNING – CHILD PROTECTION POLICY

Cllr. S. Ali proposed, Cllr. J. Snell seconded, all in favour to adopt the Child Protection Policy

C24/020 SAFEGUARDING POLICY

Cllr. S. Ali proposed, Cllr. J. Keeble seconded, all in favour to adopt the Safeguarding Policy

C24/021 COMMUNICATIONS POLICY

Cllr. S. Ali proposed, Cllr. J. Keeble seconded, all in favour to adopt the Communications policy

C24/022 MINUTES OF LAST MEETING

Cllr . J. Keeble proposed, Cllr S. Ali seconded, all in favour to confirm the minutes of the meeting of the Council which was held on the 2nd of April 2024 and 6TH February 2024.



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C24/023 MINUTES OF EVENTS COMMITTEE

Cllr . J. Snell proposed, Cllr J. Callear seconded, one abstain to confirm the minutes of the meeting of the Committee held on the 16th of April and 30th April 2024 .

C24/024 MINUTES OF FINANCE AND GENERAL PURPOSE COMMITTEE

Cllr . J. Keeble proposed, Cllr D. Brown seconded, all in favour on the 16th of April 2024

C24/025 MINUTES OF THE PERSONNEL COMMITTEE

Cllr . D. Brown proposed, Cllr S. Ali seconded, all in favour to confirm the minutes of the meeting of the Committee held on the 11th of April 2024.

C24/026 FINANCIAL REPORT

- i) Cllr. P. Millward and Cllr. J.Snell verified the approval list against invoices. Payments detailed and approved for faster payment totalling £3,037.93, Direct Debits of £324.88 and Debit card payments of £448.17.

Cllr. A. Benion proposed, Cllr. S. Younis seconded, all in favour to approve payments as detailed.

C24/027 PLANNING APPLICATIONS

- (i) Applications for consideration

TWC/2024/0317

Cllr. D. Brown proposed, Cllr. S. Ali seconded, all in favour to offer no comment on this application.

TWC/2024/0321

Cllr. D. Brown proposed, Cllr. S. Ali seconded; one abstain to offer no comment on this application.



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TWC/2024/0319

Cllr. S. Younis proposed, Cllr. S. Ali seconded, three abstain to visit the site before deciding on this application.

TWC/2024/0325

Cllr. D. Brown proposed, Cllr. J. Keeble seconded, two abstain to offer no comment on this application.

C24/028 FLOWER DISPLAYS IN THE PARISH

Discussion was held over the decision by the appointed suppliers to refuse the order for flower baskets in the Parish as the order was not large enough. Cllr. E. Callear reported that Leegate Centre have offered to provide the baskets in Leegomery. Cllr. J. Snell offered to buy and plant the containers in the Princess Royal Hospital.

Cllr. E. Callear proposed, Cllr. J. Keeble seconded, all in favour to delegate to the Clerk the purchase of flower baskets in the Parish to the amount available in the budget, and to use the excess available in the CAT team funds to buy a watering device.

C24/29 SIX MONTH LEAVE OF ABSENCE REQUEST

Cllr. S. Ali proposed, Cllr. J. Snell seconded, all in favour to approve a six month leave of absence request from Cllr. Thomas King.

C24/030 ITEMS FOR INCLUSION IN NEXT AGENDA

Hurley Brook Path

Memorial Tree for Cllr. P. Smart

C23/031 DATES FOR NEXT MEETINGS

Events Committee Tuesday 21st May at 6pm



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Finance and G. P. Committee Tuesday 21st May at 7 p.m.
Full Council Meeting Tuesday 4th June at 7.00pm.



Hadley and Leegomery Parish Council

Chair closed the meeting at 8.55pm

Signature of Chair.....