



## HADLEY AND LEEGOMERY PARISH COUNCIL

Hadley Community Centre, High Street, Hadley, Telford, TF1 5NL.

Telephone/Fax: 01952 245501

Email: [Clerk@hadleyandleegomery-pc.org.uk](mailto:Clerk@hadleyandleegomery-pc.org.uk)

Website: [www.hadleyandleegomery-pc.org.uk](http://www.hadleyandleegomery-pc.org.uk)

*To all members of the Events Committee*

Dear Councillor,

A meeting of the Events Committee will be held on Tuesday 21st May 2024, commencing at 6.00 P.M, at Hadley Community Centre, High Street, Hadley, Telford.

All members are summoned to attend for the transaction of the following business.

Yours sincerely

Jane Lees

Clerk to the Council

14th May 2024

## AGENDA

### WELCOME

### E24/07 APOLOGIES FOR ABSENCE

**PLEASE NOTE:** *Apologies for absence do not have to be submitted in writing but should be made directly to the Clerk/Chair in advance of the relevant meeting. The Council is not obliged to approve apologies and can only approve apologies when the reason for absence is known. By law employers must give Councillors reasonable time off to attend to council affairs and to perform approved duties, having regard to the impact of the employee's absence on the business and the amount of time required or already taken by the employee on trade union duties. The Councillor may complain to an employment tribunal if the employer fails to do so. **To receive approval and acceptance for any apologies for absence.***

### E24/08 DISCLOSABLE PECUNIARY INTERESTS

- (i) **Dispensations - to receive and consider** any requests to grant dispensations in respect of the restrictions which apply at a meeting which is considering a matter in which a member holds a disclosable pecuniary interest.
- (ii) **Declaration of any disclosable pecuniary interests** in items included in the agenda for discussion at the meeting.



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*Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether the interest is entered in the register of members' interests maintained by the Monitoring Officer unless they have been granted a dispensation to take part.*

### **E24/09 MINUTES OF LAST MEETING**

*To confirm the minutes of the meeting of the Committee which was held on the 30th of April 2024.*

### **E24/010 FINAL PREPERATIONS FOR SUMMER FATE**

*To run through the organisation of the Summer Fate, discuss and agree details for locations of attendees, Health and Safety, deployment of events team and final preparations.*

### **E24/011 ITEMS FOR INCLUSION IN NEXT AGENDA**

*To receive from councillors, any requests for items that they would like to be considered for inclusion on the next agenda.*

### **E24/012 DATES OF NEXT MEETINGS**

**Personnel Committee Meeting Tuesday 28<sup>th</sup> May at 6pm.**

**Full Council Meeting Tuesday 4<sup>th</sup> June at 7 p.m.**

**Events Committee To be decided.**

**Finance Committee Tuesday 18<sup>th</sup> June at 7pm.**