



## HADLEY AND LEEGOMERY PARISH COUNCIL

Hadley Community Centre, High Street, Hadley, Telford, TF1 5NL.

Telephone/Fax: 01952 245501

Email: [Clerk@hadleyandleegomery-pc.org.uk](mailto:Clerk@hadleyandleegomery-pc.org.uk)

Website: [www.hadleyandleegomery-pc.org.uk](http://www.hadleyandleegomery-pc.org.uk)

*To all members of the Hadley and Leegomery Parish Council*

Dear Councillor,

A meeting of the Full Council will be held on Tuesday 4<sup>th</sup> June 2024, commencing at 7.00 P.M, at Hadley Community Centre, High Street, Hadley, Telford.

All members are summoned to attend for the transaction of the following business.

*Yours sincerely  
Jane Lees  
Clerk to the Council  
28<sup>th</sup> May 2024*

## AGENDA

### WELCOME

### C24/032 APOLOGIES FOR ABSENCE

**PLEASE NOTE:** *Apologies for absence do not have to be submitted in writing but should be made directly to the Clerk/Chair in advance of the relevant meeting. The Council is not obliged to approve apologies and can only approve apologies when the reason for absence is known. By law employers must give Councillors reasonable time off to attend to council affairs and to perform approved duties, having regard to the impact of the employee's absence on the business and the amount of time required or already taken by the employee on trade union duties. The Councillor may complain to an employment tribunal if the employer fails to do so. **To receive approval and acceptance for any apologies for absence.***

### C2/033 PUBLIC SESSION

This is an opportunity for Members of the public to raise awareness of issues or to ask that the Parish Council considers an item at a future meeting. This is for a period of 15 minutes.

### C24/034 DISCLOSABLE PECUNIARY INTERESTS

- (i) **Dispensations - to receive and consider** any requests to grant dispensations in respect of the restrictions which apply at a meeting which is considering a matter in which a member holds a disclosable pecuniary interest.



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- (ii) **Declaration of any disclosable pecuniary interests** in items included in the agenda for discussion at the meeting.

*Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether the interest is entered in the register of members' interests maintained by the Monitoring Officer unless they have been granted a dispensation to take part.*

### **C24/035 MINUTES OF FINANCE AND GENERAL PURPOSE COMMITTEE**

*To confirm the minutes of the meeting of the Committee which was held on the 21<sup>st</sup> of May 2024*

### **C24/036 MINUTES OF LAST MEETING**

*To confirm the minutes of the meeting of the Council which was held on the 7<sup>th</sup> of May 2024.*

### **C24/037 MINUTES OF EVENTS COMMITTEE**

*To confirm the minutes of the meeting of the Committee which was held on the 21<sup>st</sup> of May 2024*

### **C24/038 COMMUNITY CENTRE MANAGER'S REPORT**

### **C24/039 REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES – MATTERS SPECIFICALLY RELATING TO THE PARISH**

### **C24/040 FINANCIAL REPORT**

- (i) *To inspect and authorise list of expenditure incurred in delivering Parish Council services.*

- (ii) *Report from Deputy Clerk on current financial status.*

### **C24/041 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN**

- (i) To receive and accept the 2023/2024 Income and Expenditure Accounts.  
(ii) To receive and accept the 2023/2024 Balance Sheet.  
(iii) To receive and note the 2023/2024 Annual Internal Audit Report.  
(iv) To receive and consider the End of 2023/2024 Internal Audit Report.  
(v) To receive, review and agree the 2023/2024 Annual Governance Statement.  
(vi) To receive and accept the 2023/2024 Accounting Statements.



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- (vii) To receive, review and agree supporting documentation to be submitted to the External Auditors for 2023/24.

### **C24/042 PLANNING APPLICATIONS**

**(i) Applications for consideration**

**TWC/2024/0177**

Land East of Queensway HLC, Queensway, Hortonwood, Telford, Shropshire

**TWC/2024/0403**

Site of Montford, Castle Street, Hadley, Telford, Shropshire

**TWC/2024/0393**

The Old Vicarage Lodge, Church Street, Hadley, Telford, Shropshire, TF1 5RH

**(ii) Applications received after publication of agenda.**

### **C24/043 Grant Application**

*To hear a presentation from Telford Chin Woo and discuss and agree grant funding application*

### **C24/044 CHAIRMAN'S REPORT**

### **C24/045 LAND ON GKN SANKEY ASSOCIATED WITH TWC/0673/2023**

*To discuss ongoing issues with this land.*

### **C24/046 HURLEYBROOK PATH**

*To discuss issues at Hurleybrook path.*

### **C24/047 APPLICATION FOR ADDITION OF BRIDLEWAYS WITHIN AND AROUND APLEY WOODS LOCAL NATURE RESERVE**

*To discuss the application for Bridleways in Apley following residents'*



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*concerns.*

**C24/048 MEMORIAL TREE**

*To discuss and agree the purchase and location of a memorial tree in memory of the late Cllr. Pat Smart.*

**C24/049 DOMESTIC VIOLENCE CHAMPION**

*To discuss and agree Domestic Violence Champion/s for the Parish Council.*

**C24/050 RISK ASSESSMENT REVIEW**

*To review the Risk Assessment for the Parish Council*

**C24/051 DOMAIN NAME**

*To discuss and agree funding and quote for domain name .gov.uk*

**C24/052 ITEMS FOR INCLUSION IN NEXT AGENDA**

**C24/053 DATES FOR NEXT MEETINGS**

**Full Council meeting Tuesday 2<sup>nd</sup> July at 7pm.**

**Events Committee Tuesday 16<sup>th</sup> July at 6pm.**

**Finance and G. P. Committee Tuesday 16<sup>th</sup> July at 7 p.m.**

**Personnel Committee To be arranged.**

**C24/054 EXCLUSION OF THE PRESS AND PUBLIC**

Private Session. In view of the confidential nature of the business to be dealt with the Committee is asked to pass the following resolution: "That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw."

**C24/055 COMMUNITY CENTRE STAFFING RESTRUCTURE**

*To discuss and agree recommendations from the Personnel Committee*